

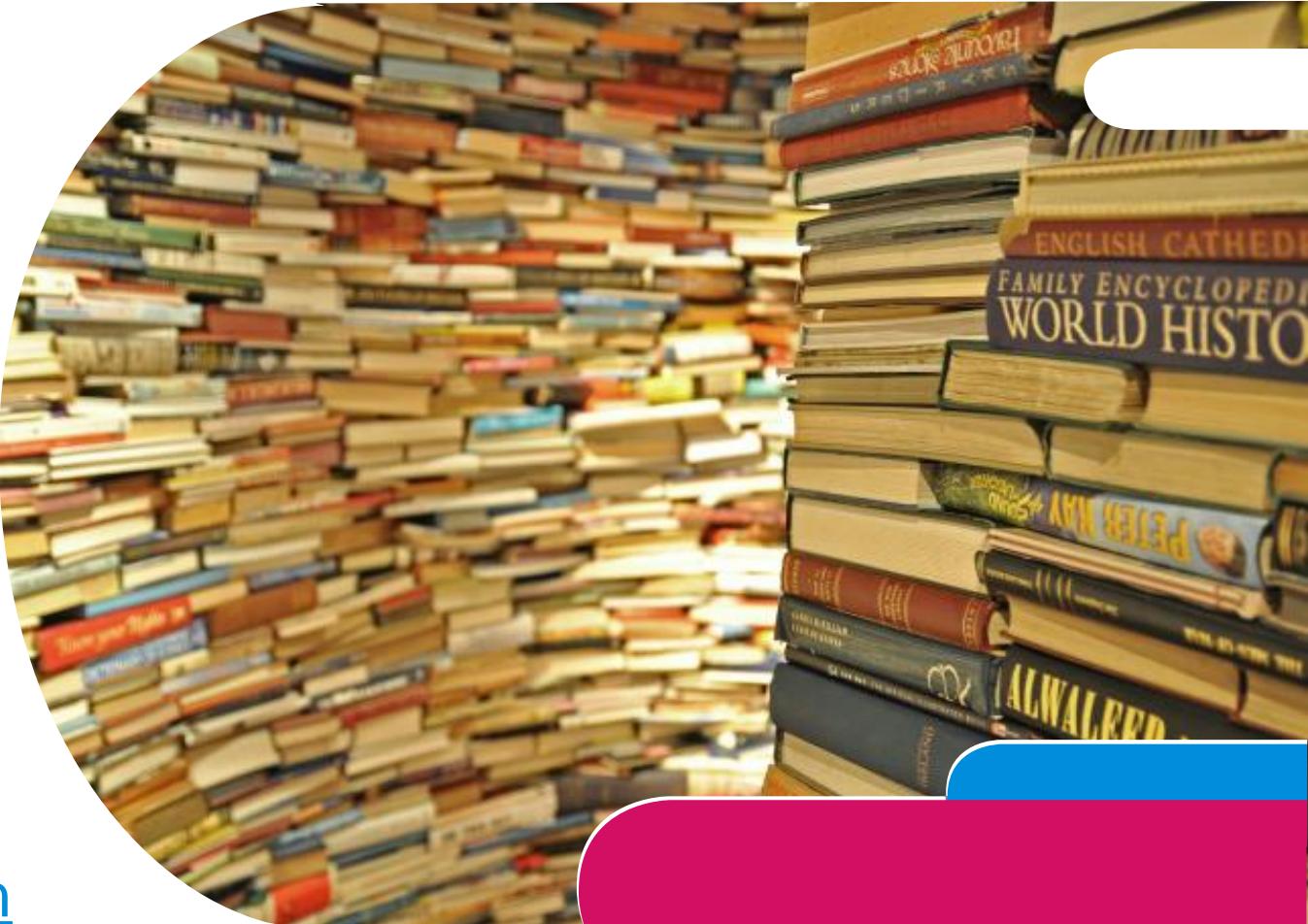
INTERNATIONAL STUDENT SERVICES DEPARTMENT (ISSD)

What you need to
know!



New Student Arrival

- Medical screening
- Briefing
- Passport endorsement
 - i. To clear outstanding fee
 - ii. No travel arrangements within the endorsement period



Passport, i-KAD & Insurance Card Collection



- To enroll & clear outstanding fees before collecting
- Must be collected from **ISSD personally**
- To carry i-Kad & Insurance card at all times

** i-KAD (identification card) is not a replacement for international travel or travels between West Malaysia (Peninsular Malaysia) and East Malaysia (Sabah & Sarawak)

Visa Renewal



- Submit renewal documents 4 months prior to expiry date
- ISSD will send email reminder
- Drop by ISSD for renewal process enquiries
- Do not make any travel arrangements within the endorsement period



Visa Renewal (CONT'D)

- Passport must be in excellent condition with validity of more than 18 months
- Damaged passport will be rejected by immigration

Examples of damage passport:

- Unclear or unreadable details
- Passport front page lamination tampered with
- Discoloration of the bio-data page
- Chemical or ink spillage on any page
- Missing or detached pages
- Torn pages
- Water damaged passports
- Old and new passport stapled together
- Passport without empty pages (min of 5 blank pages)

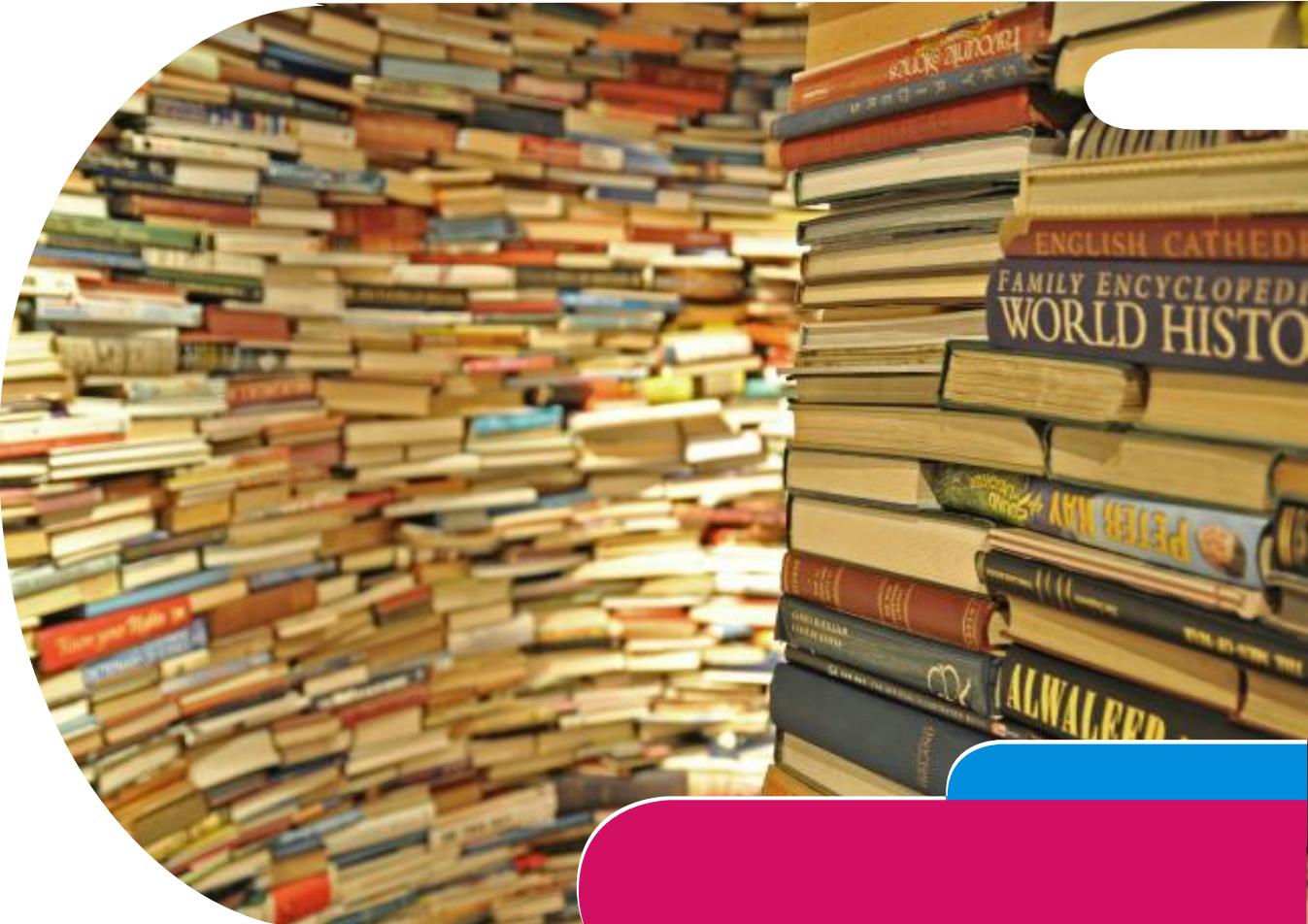
Visa Renewal (CONT'D)

CUMULATIVE GRADE POINT AVERAGE (CGPA)

Minimum requirement:

Undergraduate – CGPA 2.0/4.0

Postgraduate – CGPA 3.0/4.0





Visa Renewal (CONT'D)

ATTENDANCE

Not less than 80% in all subjects enrolled



Visa Renewal (CONT'D)

**EXCEEDED THE
DURATION OF
STUDIES**

Visa Renewal (CONT'D)

ENROLLMENT

Must stay active every semester



Deferment

- Students are allowed to apply for deferment of studies based on **MEDICAL REASONS**.
- Medical reasons include chronic illness, mental illness, maternity or accident.
- A medical report by a specialist doctor to confirm student's inability to continue with studies together with the deferment form must be submitted to the Academic Department and International Student Services Department (ISSD).
- Students do not need to shorten their visas and are allowed to remain in Malaysia during the deferment period, as long as their student visa is still valid.
- Copy of the deferment form can be obtained from the Registry



For deferment based on NON-MEDICAL REASONS, the visa of a student will be shortened, and students have to exit Malaysia

- Please seek advice from the Academic Department on the affected remaining duration of studies.
- To shorten the duration of visa, please submit the following documents at least two (2) weeks before the departure date:
 - i. deferment form;
 - ii. confirmed flight ticket (for any transit of flight, it must not be more than 24 hours);
 - iii. original passport; and
 - iv. EMGS fee to shorten duration of visa
- Please email a softcopy of the passport page with the exit stamp to ISSD before the departure once the student pass the immigration check counter at the Kuala Lumpur International Airport.
- For the process of re-application of visa, please seek advice from Academic department and ISSD
- For medical/non-medical reasons, the **MAXIMUM** number of deferment allowed is **TWO (2) deferments / TWO (2) semesters ONLY** for the entire duration of the Programme.

No Employment Allowed

- Strictly prohibited to work or engage in any form of business activities
- Penalty, detention & prosecution in court and/or possibly deportation



Visa Cancellation

COMPULSORY!

Documents required?

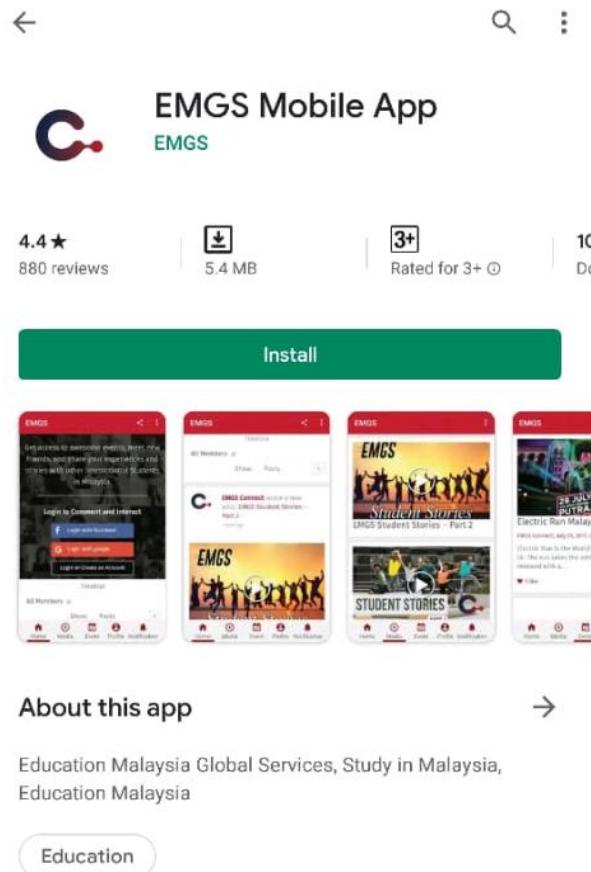
- Copy of flight ticket to country of origin / job Offer Letter / Offer Letter from other institution of higher learning
- Original passport
- Cancellation fee
- Withdrawal form

** Documents to be submitted 1 month before departure

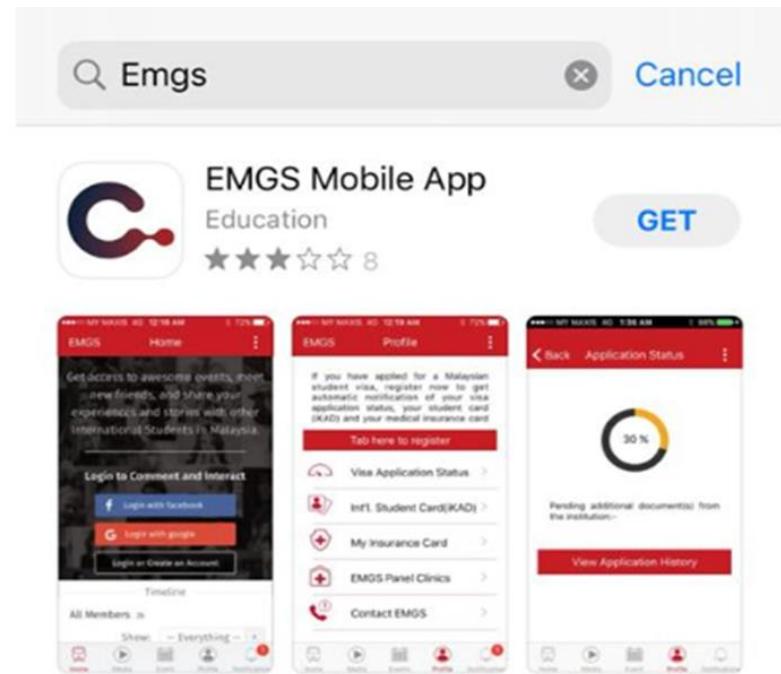


Track your Application

Google Play



Apple Store

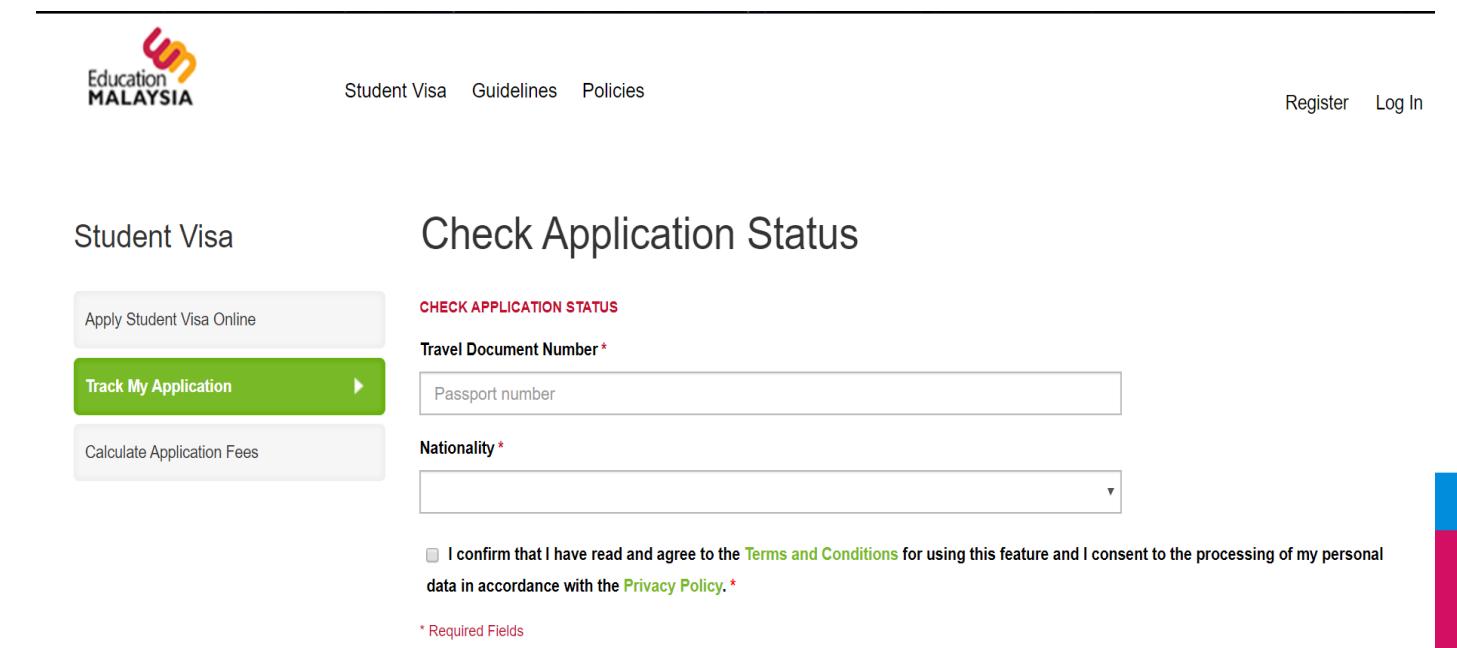


EMGS Mobile App

Track your Application (CONT'D)

EMGS Website

<https://visa.educationmalaysia.gov.my/>



The screenshot shows the 'Education MALAYSIA' website with a navigation bar for 'Student Visa', 'Guidelines', 'Policies', 'Register', and 'Log In'. The main content area is titled 'Check Application Status' and includes fields for 'Travel Document Number*' (Passport number) and 'Nationality*'. A green button labeled 'Track My Application' is visible. The URL <https://visa.educationmalaysia.gov.my/> is also present in the bottom right corner.

Student Visa

Check Application Status

Apply Student Visa Online

Track My Application

Calculate Application Fees

CHECK APPLICATION STATUS

Travel Document Number*

Passport number

Nationality*

I confirm that I have read and agree to the [Terms and Conditions](#) for using this feature and I consent to the processing of my personal data in accordance with the [Privacy Policy](#).*

* Required Fields

THANK YOU!

INTERNATIONAL STUDENT SERVICES DEPARTMENT

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HELP SUBANG 2 CAMPUS

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Subang Bestari, Seksyen U4, 40150
Shah Alam, Selangor
Tel: +603-7849 3271
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