

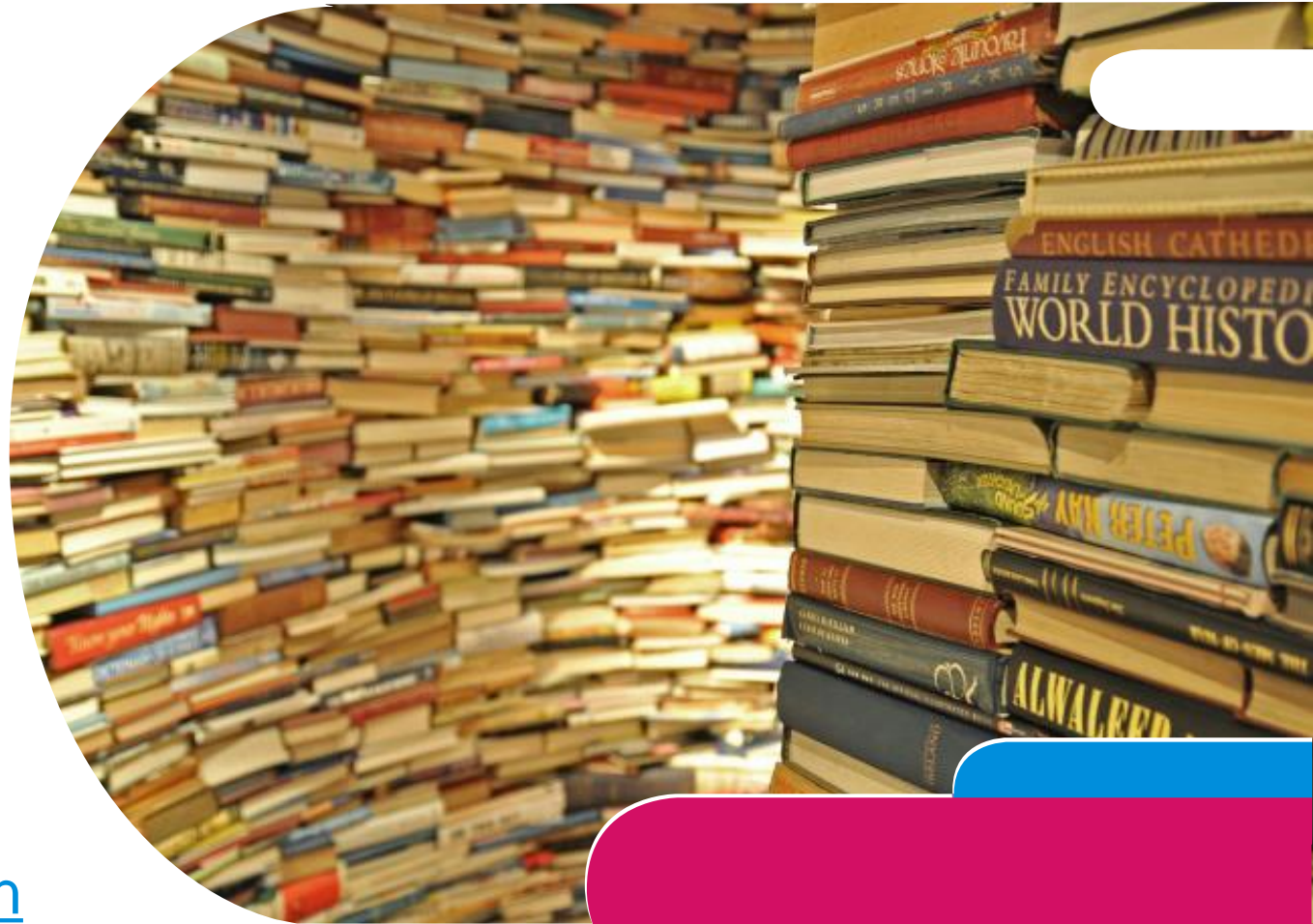
INTERNATIONAL STUDENT SERVICES DEPARTMENT (ISSD)

What you need to
know!



New Student Arrival

- Medical screening
- Briefing
- Passport endorsement
 - i. To clear outstanding fee
 - ii. No travel arrangements within the endorsement period



Passport, i-KAD & Insurance Card Collection



- To enroll & clear outstanding fees before collecting
- Must be collected from ISSD personally
- To carry i-Kad & Insurance card at all times

** i-KAD (identification card) is not a replacement for international travel or travels between West Malaysia (Peninsular Malaysia) and East Malaysia (Sabah & Sarawak)

Visa Renewal



- Submit renewal documents 4 months prior to expiry date
- ISSD will send email reminder
- Drop by ISSD for renewal process enquiries
- Do not make any travel arrangements within the endorsement period



Visa Renewal (CONT'D)

- Passport must be in excellent condition with validity of more than 18 months
- Damaged passport will be rejected by immigration

Examples of damage passport:

- Unclear or unreadable details
- Passport front page lamination tampered with
- Discoloration of the bio-data page
- Chemical or ink spillage on any page
- Missing or detached pages
- Torn pages
- Water damaged passports
- Old and new passport stapled together
- Passport without empty pages (min of 5 blank pages)

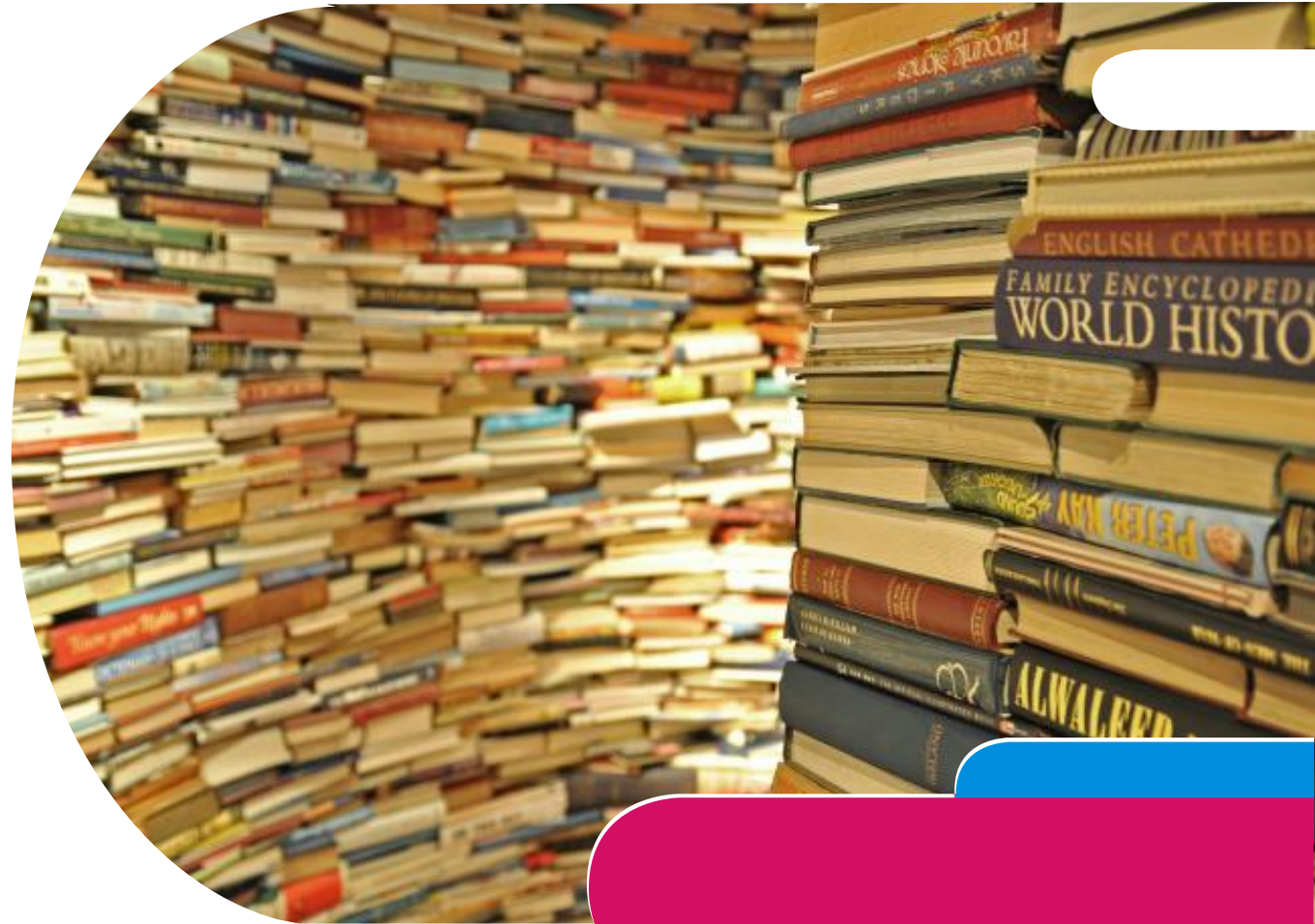
Visa Renewal (CONT'D)

CUMULATIVE GRADE POINT AVERAGE (CGPA)

Minimum requirement:

Undergraduate – CGPA 2.0/4.0

Postgraduate – CGPA 3.0/4.0





Visa Renewal (CONT'D)

ATTENDANCE

Not less than 80% in all
subjects enrolled



Visa Renewal (CONT'D)

**EXCEEDED THE
DURATION OF
STUDIES**

Visa Renewal (CONT'D)

ENROLLMENT

Must stay active every semester



Deferment

- Students are allowed to apply for deferment of studies based on **MEDICAL REASONS**.
- Medical reasons include chronic illness, mental illness, maternity or accident.
- A medical report by a specialist doctor to confirm student's inability to continue with studies together with the deferment form must be submitted to the Academic Department and International Student Services Department (ISSD).
- Students do not need to shorten their visas and are allowed to remain in Malaysia during the deferment period, as long as their student visa is still valid.
- Copy of the deferment form can be obtained from the Registry



For deferment based on NON-MEDICAL REASONS, the visa of a student will be shortened, and students have to exit Malaysia

- Please seek advice from the Academic Department on the affected remaining duration of studies.
- To shorten the duration of visa, please submit the following documents at least two (2) weeks before the departure date:
 - i. deferment form;
 - ii. confirmed flight ticket (for any transit of flight, it must not be more than 24 hours);
 - iii. original passport; and
 - iv. EMGS fee to shorten duration of visa
- Please email a softcopy of the passport page with the exit stamp to ISSD before the departure once the student pass the immigration check counter at the Kuala Lumpur International Airport.
- For the process of re-application of visa, please seek advice from Academic department and ISSD
- For medical/non-medical reasons, the **MAXIMUM** number of deferment allowed is **TWO (2) deferments / TWO (2) semesters ONLY** for the entire duration of the Programme.

No Employment Allowed

- Strictly prohibited to work or engage in any form of business activities
- Penalty, detention & prosecution in court and/or possibly deportation



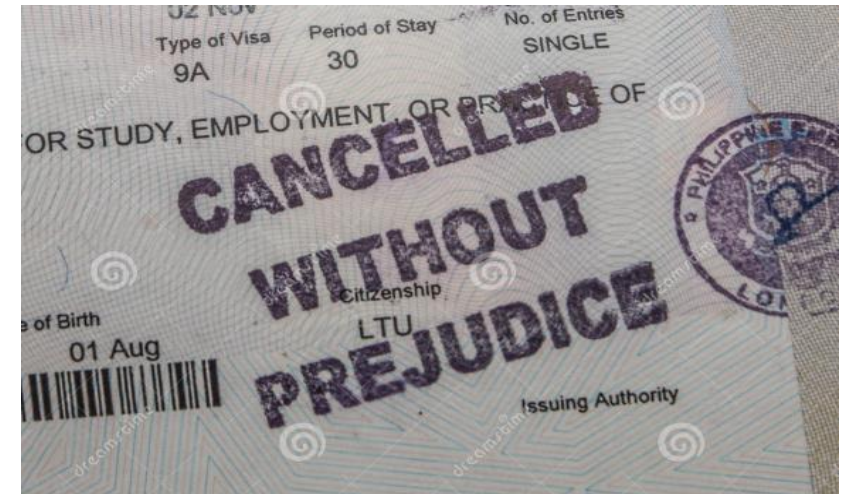
Visa Cancellation

COMPULSORY!

Documents required?

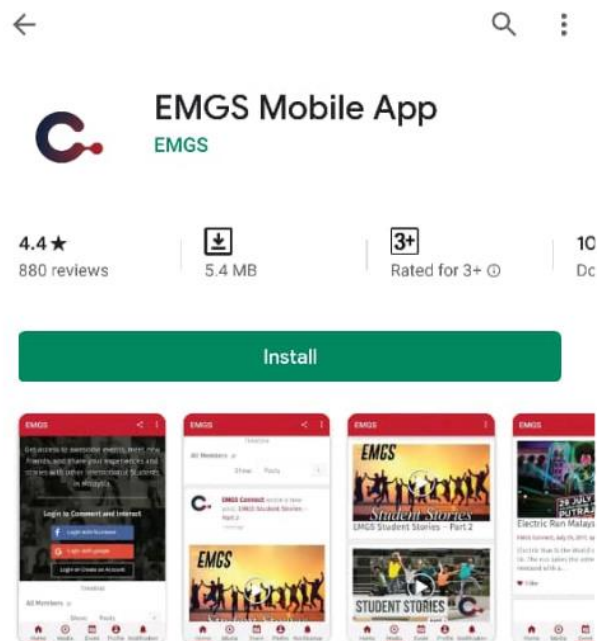
- Copy of flight ticket to country of origin / job Offer Letter / Offer Letter from other institution of higher learning
- Original passport
- Cancellation fee
- Withdrawal form

** Documents to be submitted 1 month before departure



Track your Application

Google Play

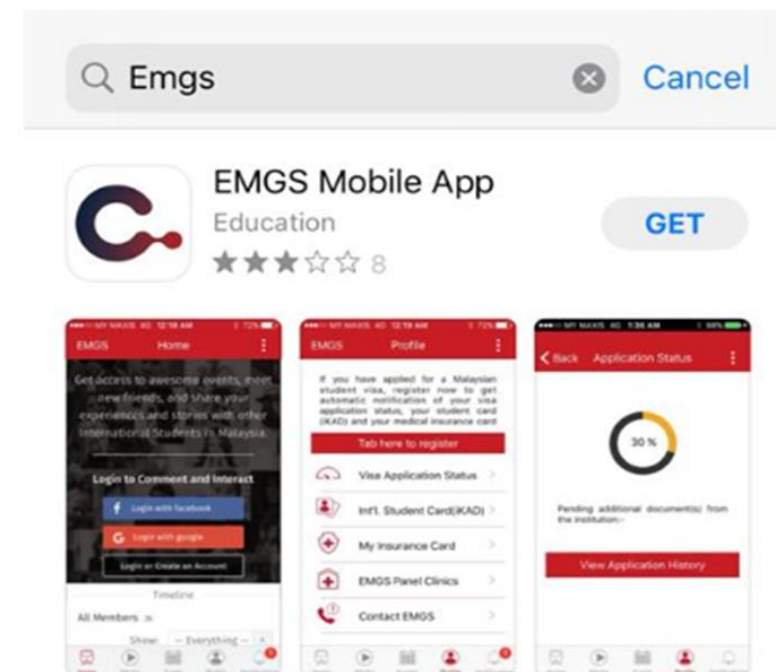


About this app

Education Malaysia Global Services, Study in Malaysia,
Education Malaysia

Education

Apple Store



EMGS Mobile App

Track your Application (CONT'D)

EMGS Website

<https://visa.educationmalaysia.gov.my/>



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Student Visa

[Apply Student Visa Online](#)

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Check Application Status

CHECK APPLICATION STATUS

Travel Document Number *

Passport number

Nationality *

☐ I confirm that I have read and agree to the [Terms and Conditions](#) for using this feature and I consent to the processing of my personal data in accordance with the [Privacy Policy](#). *

* Required Fields

THANK YOU!



INTERNATIONAL STUDENT SERVICES DEPARTMENT

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