

INTERNATIONAL STUDENTS APPLICATION FORM

Student number (For office use)



HELP Academy



HELP College of Arts and Technology



HELP University (Damansara campus) Subang 2 campus



Please tick (✓) the appropriate box to indicate the institution you wish to apply to:

Intake: Month **Year**
Name of Applicant: _____

Please tick (✓) course(s) applying for :

HELP ACADEMY (HA)

Department of A-Levels

- Edexcel International A-Levels
- Cambridge A-Levels

University of Derby 3+0 Programmes

- Diploma in Business Management
- Bachelor of Arts (Hons) Accounting & Finance
- Bachelor of Arts (Hons) Business Management
- Bachelor of Arts (Hons) Business (International Business)

University of London Programmes

- Bachelor of Science (Hons) Accounting & Finance
- Bachelor of Science (Hons) Economics & Management
- Bachelor of Science (Hons) Banking & Finance
- Bachelor of Science (Hons) Economics

Others: _____

HELP COLLEGE OF ARTS AND TECHNOLOGY (HELP CAT)

Pre-University Programmes

- HELP CAT Foundation Studies in Arts
- HELP CAT Foundation Studies in Science
- Edexcel International A-Levels

Diploma Programmes

- HELP CAT Diploma in Accountancy
- HELP CAT Diploma in Business
- HELP CAT Diploma in Computer Science
- HELP CAT Diploma in Business Information Systems
- HELP CAT Diploma in Electrical & Electronic Engineering
- HELP CAT Diploma in Mechanical Engineering
- HELP CAT Diploma in Culinary Arts
- HELP CAT Diploma in Hotel Management
- HELP CAT Diploma in Tourism Management

Anglia Ruskin University 3+0 Programmes

- Bachelor of Science (Hons) Accounting & Finance
- Bachelor of Arts (Hons) Business Management
- Bachelor of Arts (Hons) Marketing
- Bachelor of Science (Hons) Computer Science
- Bachelor of Science (Hons) Business Information Systems
- Bachelor of Engineering (Hons) Mechanical Engineering

Bachelor of Science (Hons) Economics & Finance

Professional Programmes

- Certified Accounting Technician (CAT)
- Association of Chartered Certified Accountants (ACCA)

Others: _____

HELP UNIVERSITY (HU)

HELP Matriculation Centre

- HELP Foundation in Arts
- HELP Foundation in Science

Department of American Degree Program

- American Degree Transfer Program

Department of Communication

- HELP Diploma in Communication
- HELP Bachelor of Communication (Media Studies) (Hons)
- HELP Bachelor of Communication (Marketing Communication) (Hons)
- HELP Bachelor of Communication (Public Relations) (Hons)

School of Hospitality & Tourism

- HELP Bachelor of Business (Hospitality Management) (Hons)
- HELP Bachelor of Tourism Management (Hons)

Department of Business Studies

- HELP Diploma in Business
- HELP Bachelor of Business (Accounting) (Hons)

- HELP Bachelor of Business (Finance) (Hons)
- HELP Bachelor of Business (Marketing) (Hons)
- HELP Bachelor of Business Psychology (Hons)
- HELP Bachelor of Business (Entrepreneurship) (Hons)
- HELP Bachelor of Business (International Business) (Hons)
- HELP Bachelor of Business (Human Resource Management) (Hons)
- HELP Bachelor of Management (Hons)
- HELP Bachelor of Economics (Hons)

Department of Law

- HELP Bachelor of Laws (Hons)
- UK Degree Transfer Programme (Law)

Department of Information Technology

- HELP Diploma in Information Technology
- HELP Bachelor of Information Technology (Hons)
- HELP Bachelor of Information Technology (Hons) Business Information Management

HELP Bachelor of Information Technology (Hons) Mobile Computing

Department of Psychology

- HELP Bachelor of Psychology (Hons)
- HELP-Flinders Bachelor of Psychological Science (Hons)

Department of Education

- HELP Diploma in Early Childhood Education
- HELP Bachelor of Early Childhood Education (Hons)
- HELP Bachelor of Education TESL (Hons)
- HELP Intensive English Programme

Others: _____

Have you made any previous applications to the HELP Group? NO YES Please specify: _____

Were you previously a registered student at any other educational institution in Malaysia? NO YES _____ If yes, specify year(s) _____
(Name of institution)

Note:

- All sections must be completed including the necessary signature(s) in the relevant sections.
- Attach a set of certified copies of all academic qualifications, photograph (10 copies 3.5cm x 4.5cm with white background) and 1 photocopy of Passport (all pages, A4 size).
- Copies of documents and photographs submitted will be filed for our record purposes and will not be returned, even if the applicant decides not to continue with his/her application after submission. All information and documents given will be kept in confidence and in accordance with the Personal Data Protection Act 2010.
- Enclose the non-refundable application fee made payable to either HELP University Sdn Bhd, or HELP Academy Sdn Bhd, or HELP College of Arts and Technology Sdn Bhd, as the case may be.
- Submit a valid Medical Report together with the application form. (include a copy of the Lab Report and the Chest X-ray Report)**
- Failure to comply with these procedures may result in a delay in processing this application.

A : DETAILS OF APPLICANT

(Please use BLOCK LETTERS and underline surname)

Full Name (as in Passport)

Age **Date of Birth** (DD/MM/YY) **Country of Birth** **Nationality:**

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Passport No.

Valid until:

Gender:

Marital Status

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<input type="checkbox"/>	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Married	<input type="checkbox"/>	Single
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Permanent Address (home country address)

Postcode / Zip code

City

State / Province

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Country

Tel. No. (House)

Tel. No. (Mobile)

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Correspondence Address in Malaysia

Postcode / Zip code

Tel. No. (House)

Tel. No. (Mobile)

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E-Mail Address

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Do you have any medical condition(s) that require(s) special assistance?

NO YES If YES, please specify _____

Please name the location of the nearest Malaysian Embassy / High Commission / Consulate for your student entry visa application:

(Note: Malaysian RM150 (about USD42) will be charged for any subsequent change of embassy/high commission/consulate after this application has been submitted.)

Your own Country

Neighbouring Country (if there is none in your country)

Name of Country _____ City _____

Name of Country _____ City _____

B : DETAILS OF PARENTS, GUARDIAN OR NEXT OF KIN

(Please fill in the following information for emergency contact)

1) Name of Father / Guardian (as in Passport)

E : DECLARATION BY PARENT / GUARDIAN / SPONSOR IF THE APPLICANT IS BELOW 21 YEARS OF AGE

I _____ hereby undertake to guarantee the good conduct of the applicant (student's name _____, reference no. _____) while he / she is studying at HELP University / HELP Academy / HELP College of Arts and Technology. I also agree to pay all fees by the due date to the institution on his / her behalf in accordance with the regulations of HELP University / HELP Academy / HELP College of Arts and Technology.

Signature of Parent / Guardian / Sponsor _____ Relationship _____ Date _____

FOR OFFICE USE ONLY

Education advisor : _____ (Please print name in BLOCK LETTERS) Date: _____

Application received by : _____ (Please print name in BLOCK LETTERS) Date: _____

Application approved by:
HOD / Authorised Staff

Name: _____

Signature: _____

Date in: _____ Date out: _____

- Firm Offer
- Conditional Offer - Forecast Results
- Conditional Offer - see comments
- Reject

Comments: _____

English requirement: Yes No Comments: _____

To be completed by Recruiting Agent:

1. Name of Recruiting Agent _____

2. The offer letter and the Visa Approval Letter (VAL) should be emailed to _____

April 2018